



STUDENT'S CHARTER



The City of Stoke on Trent Sixth Form College is a young person's college. We hope that you will enjoy your time with us, that you will be inspired to work hard, and that you will feel a part of our caring community.

WHAT YOU CAN EXPECT FROM COLLEGE:

- Support to develop both academically and personally.
- Well planned and resourced lessons that will engage and challenge all members of the class.
- Lesson resources that are presented in a range of formats to support diverse learning needs.
- The opportunity to work towards achieving graduate attributes; these are skills that will prepare you for further study and employment.
- High quality progression guidance, including support with applications for university, apprenticeships or employment.
- Access to high quality Additional Learning Support and/or Student Services, should you have additional learning needs, or require support with your studies or with personal issues.

THE COLLEGE EXPECTS YOU TO:

- Be available between the hours of 8.45am and 4.15pm every week day.
- Behave in a mature and responsible manner at all times in College and be respectful to all other members of the College community.
- Engage in some of the many enrichment opportunities that we offer in College.
- Attend and be punctual to all lessons, tutorials, workshops and enrichment commitments that you make.
- Come to College fully equipped and ready to learn (e.g. pen, paper, folder, if available your own fully charged electronic device etc.)
- Show full commitment to your studies by working to the best of your ability in all lessons.
- Be engaged in a full time programme of study amounting to at least 600 guided learning hours each year.
- Complete at least 14 hours of independent study each week. Teachers will provide you with structured tasks and guidance on what this will involve.
- Limit any paid part time job to no more than 8-10 hours per week; these must be outside of college hours i.e. after 5pm weekdays or at weekends.
- Communicate with your teachers and Progress Coach, if you have any worries or concerns, or you are too ill to attend College.
- Inform the College of any change in contact details, including a change of address, telephone number or email address.
- Take responsibility for sourcing a work experience placement that is relevant to your programme of study (more information and support is available in College from your teachers, Progress Coach and Work Experience Co-ordinator, should you require help to do this).

Young people who are unable to meet these expectations will be referred to the College's Student Performance Management Procedure, which is designed to encourage and support our young people to achieve their full potential.

Good luck with your courses and welcome to the College!